



## APPLICATION FOR APPROVAL FOR MINOR WORKS ( FORM "B" )

Plans drawn by:

Date:

Description of works:

Owners/s:

Address:

Erf No.

Contact Details:

Tel:

Mobile:

Email:

### TERMS AND CONDITIONS

1. By the signature of this application, the homeowner/applicant acknowledges that he/she/they/it has read and understood the terms and conditions of the Canal East Homeowners Improvement Guide and the Conduct Rules and will abide by the terms thereof.
2. The homeowner/applicant will not be permitted to commence with any of the works forming the subject matter of this application without the written approval of the H.O.A.
3. The homeowner/applicant (whether doing the works himself or by third party contractor(s)) will ensure that proper and satisfactory measures are taken to adequately protect the common property/ street verges and roads from damage, defacement, disfigurement or defilement and the homeowner / applicant hereby undertakes to restore any such property, street verge and/or road to the same condition it was prior to the works being undertaken. The onus is on the homeowner / applicant to report to the HOA, and to photographically capture, prior to the commencement of any of the works. Where no existing damage is reported prior to the commencement of the works, the state of the surrounding area of the homeowner/applicant's property will be deemed to be undamaged.
4. Should the homeowner/applicant and/or any of his/her agents, suppliers and/or workers fail to comply with the Conduct Rules and Home Improvement Guide, the HOA may, among other steps it will be entitled to take, enforce compliance therewith including, but not limited to, a cease works order.
5. The Homeowner/applicant undertakes to complete the works forming the subject matter of this application not later than 2 months from date of the approval of this application. If not completed, the HOA approval will expire. Thereafter a new approval application will be required to be submitted to the HOA.

SIGNED AT SUNNINGDALE ON THE

DAY OF

20

NAME

SIGNATURE

Send your completed form to [plans@cehoa.co.za](mailto:plans@cehoa.co.za)

### FOR OFFICE USE ONLY

Approved by:

Approval Date: